

# WEDDING OF ADAM & NICOLE

Thursday 21st March, 2024

Running Sheet - Pre Ceremony, Ceremony & "Cocktail Hour"

TIME	TASK	LOCATION
4:30pm	<b>Vendors can arrive from this time onwards - Renee and Jamie to clarify bump in time for a 6pm ceremony start</b>	Quat Quatta - Courtyard
5:00pm	<ul style="list-style-type: none"> <li>Groom's party to arrive - Adam (Groom), Lachy, Lucas, Jess, Jonathon and Sophia (Adam's Mum)</li> <li>Hailey Andrews (celebrant) to arrive - debrief with vendors and Groom's party</li> </ul>	Quat Quatta - Bridal suite
5:15pm	<ul style="list-style-type: none"> <li>Evia Zachariah (Photographer) to arrive</li> <li>Photography with Groom's party (this will not have been done prior to this)</li> </ul>	Quat Quatta - Carpark
5:30pm	<ul style="list-style-type: none"> <li>Langdon Rodda (Videography) to arrive and begin setting up - will debrief with Renee and Jamie re. mic</li> <li>Langdon to mic up Adam</li> <li>DJ/MC Raf (Mercury Entertainment Group) to arrive and set up in ballroom area. Will confer with Langdon re. mic feeds</li> </ul>	Quat Quatta - Courtyard
5:45pm	Guests commence arriving - pre ceremony music to begin	Quat Quatta - Courtyard
5:45pm	Staff directing guests where to go	Quat Quatta - Courtyard
5:45pm	Groom's party greeting guests in courtyard	Quat Quatta - Courtyard
5:45pm	<b>Prelude music (15-20 min):</b> Come away with me - Norah Jones Bon Iver - Skinny Love Taylor Swift - Lover or Love Story Mumford and Sons - I Will Wait Elvis Presley - I can't help falling in love with you (ideally playing right before ceremony begins)	Quat Quatta - Courtyard

5:45pm	<ul style="list-style-type: none"> <li>Bridal party (Nicole [Bride], Ileana, Rosemary, Allie, Suzanne, Tracey (Mother of Bride) &amp; Terry (Father of Bride) arriving at this time, entering from back of house and remaining in suite area until ceremony begins</li> <li>Groom &amp; groomsmen move to ceremony location</li> <li>Hailey Andrews (celebrant) to check in with Bridal party</li> </ul>	Quat Quatta - Bridal suite
6:00pm	<ul style="list-style-type: none"> <li>All guests to be seated / gathered for ceremony commencement - Groom's party to be in place on right hand side of courtyard (right side when facing guests)</li> <li>Standing in order: Adam (Groom), Lachy, Lucas, Jess, Jonathon</li> </ul>	
6pm-6:30pm	<b>WEDDING CEREMONY</b>	<b>Quat Quatta - Courtyard</b> <b>If weather prevents, Ballroom of QQ</b>
6:00pm	Ceremony commences	Quat Quatta - Courtyard
6:00pm	<b>Moon River - processional music for bridesmaids &amp; flower girls</b>	
	Bridal party enters in order 1. Flower Girls - Anastasia & Lena 2. Suzanne 3. Allie (walking with flower girl Anastasia if required) 4. Rosemary (walking with flower girl Lena if required) 5. Ileana	
	<b>How Long Will I Love You - Bride Aisle song</b>	
	Nicole (Bride) escorted by Terry (Dad)	
	Ceremony: Welcome / intros	
	Ceremony: celebrant identification + monitum	
	Ceremony: legal vows	
	Ceremony: personal vows	
	Ceremony: exchange of rings	
	Ceremony: declaration of marriage	
	<b>Signing Song: Sweet Disposition - Temper Trap</b>	

	Ceremony: signing of marriage certificate (witnesses: Sophia (Adam's Mum & Tracey (Nicole's Mum)	
	<b>*No flower petals or items are being thrown at conclusion</b>	
6:30pm	Ceremony: presentation of "Mr and Mrs Hunter" - "first kiss" at top of arbour	
	<b>Exit Song - Stand By Me</b>	
6:30pm	<b>Ceremony: Exit Order</b> <ul style="list-style-type: none"> <li>● Nicole &amp; Adam exit first</li> <li>● Nicole &amp; Adam will pause at end of aisle for "second kiss" photo op</li> <li>● <i>Bridal party to follow in order:</i></li> <li>● Ileana &amp; Lachy</li> <li>● Rosemary, Annie &amp; Lena</li> <li>● Lucas &amp; Jess</li> <li>● Allie, Jonathon &amp; Suzanne</li> </ul>	
6:30PM	Ceremony concludes	
	Congratulations commence, NO group photo	Quat Quatta - Courtyard
	Tobi Tobi Music to remain in Courtyard to set up for second set (canapés & pre-dinner drinks)	Quat Quatta - Courtyard
	<ul style="list-style-type: none"> <li>● Guests to remain in courtyard for cocktail hour</li> <li>● Immediate family will be guided by Hailey to remain near carpark entrance for family portraits</li> </ul>	Quat Quatta - Courtyard Carpark (Family Photography)
6:30pm	<b>CANAPÉ &amp; PRE-DINNER DRINKS SERVICE</b> <ul style="list-style-type: none"> <li>- <b>Evia (Photographer) with family and bridal party in carpark for photos</b></li> <li>- <b>Langdon (Videographer) roaming between courtyard and carpark for candid film of guests and bridal party</b></li> <li>- <b>Raf (DJ/MC) in reception area on hand</b></li> <li>- <b>Renee &amp; Jamie (Tobi Tobi) in courtyard for cocktail hour</b></li> </ul>	Quat Quatta - Courtyard Carpark (Family Photography)
	Canapés & Pre-Dinner Drinks Music (Renee and Jamie choice - have provided options we like via online profile)	Quat Quatta - Courtyard

7:30pm	Canapé & pre-dinner drinks service concludes - Tobi Tobi to conclude	Quat Quatta - Courtyard
7:30pm	Quat Quatta Staff to begin prompting guests to enter reception dining area to take main course orders	Quat Quatta - courtyard - reception
	Bride and Groom to continue photography with Evia until 7:45pm at the latest	Quat Quatta - various locations
7:30pm	Raf - Mercury Entertainment Group (reception DJ/MC) takes over music in reception area - background music as guests begin to arrive into dining area	Quat Quatta - Dining Area
7:50pm	<b>WEDDING RECEPTION - see Reception Running Sheet</b>	Quat Quatta - Dining Area