

Running Order

- 03:00 PM **Ceremony space set and ready by this time**
The ceremony space will be set up with chairs, umbrellas, wine barrels, your chosen theming and cold water.
- All furniture, equipment and floral to be in place by this time. All suppliers to have completed their tasks and departed the venue (if not required for the ceremony).
- 03:30 PM **Celebrant set and ready**
Celebrant to have PA system set and ready by this time.
- 03:30 PM **Grooms arrival**
Groom to arrive along with 5x groomsmen and 2x ringbearers pageboy (age 2 years and 3 years).
- 03:45 PM **Buses arrive at Terindah Estate**
Approximate time for buses to arrive at Terindah Estate

04:00 PM

Ceremony Commences

Your guests will be invited for this time. Groom and groomsmen to be readily awaiting the Bride's arrival.

- 1-2x song for aisle
 - Angels by the XX
 - tbc song name

- 2x song for signing of register
 - Video Games by Lana del Ray
 - Cavalier by James Vincet McMorro

- 1x song for pronouncement and walk back down aisle
 - You've got the love by Florence and the Machine

A note about music

Please note mobile phone reception should not be relied on for ceremony music. Please ensure you have downloaded all music to be played and the device you are playing this from has a professional (no ads) account. Please also ensure all notifications are switched off on the device and flight mode is enabled.

We recommend the following:

- *Playlist One*
 - *Pre ceremony guest arrival music*

- *Playlist Two*
 - *Bridal Party arrival music*
 - *Bride arrival music*
 - *Signing of register music (at least 2x songs)*
 - *Conclusion music for bridal party exit*

- *Playlist Three*
 - *Post ceremony celebration music*

04:05 PM

Car arrival

Bridal cars will drive down to the top of the ceremony garden path, parking behind the tree to allow bride and bridal party to regather themselves before heading down the aisle. Your event coordinator will greet the bride and cue the walking down the aisle with music and the celebrant.

04:10 PM

Bride & Bridesmaids Room Reveal

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04:15 PM **Walk down the aisle**
Bridal procession down the aisle - 5x bridesmaids proceeding the bride. Bride will be escorted by her Father. Music played by Live Duo.

Bridal Procession in the following order:

SONG: Angels by the XX

- 1) Ashleigh Chapple
- 2) Michaela Wood
- 3) Kiah O'Brien
- 4) Caitlin McLaren
- 5) Claire Anderson

SONG: **please advise**

- 6) Bride escorted by her Father (Peter Wood).

04:35 PM **Ceremony Conclusion**
After the official signing of the paperwork, you have said 'I do' and taken a moment to celebrate with your nearest and dearest the ceremony concludes and your guests are invited by your MC and photographer to gather for group photos.

04:45 PM **Family and group photos**
Family and group photos to take place on the ceremony lawn once ceremony and congratulations have concluded.

Note: No large group photo of all guests

04:55 PM **Guests move to canapes**
Once photos have concluded guests will be invited through to the canape lawn.

05:00 PM **Canape Hour**
Your guests will be greeted with trays of your chosen beverages as the beverage package and canape hour commence. Our wait staff will rove your selection of canapes and ensure your guests with dietary requirements are looked after. A member of our team will let your guests know where they will be seated towards the end of the hour before inviting your guests to move through to the event space.

05:00 PM **1 Hour Guided Photos**
Our farm vehicle will be ready and waiting stocked with a selection of cold canapes and something to drink for you to enjoy during your one hour guided photo tour. Our staff member will guide the married couple, photographer and videographer to the Estate's private beach, vineyard, fields and photo locations throughout the property.

- 05:10 PM **Move items from Ceremony to Reception**
Staff to move all required items from the Ceremony location to the Reception location, at this time.
- This may include the relocation of the Welcome Sign and Floral.
- Note: Items must not be left out overnight. All items must be cleared from the Ceremony location the day of the wedding.
- 05:45 PM **Bridal Party to meet at Vines**
Your wedding coordinator will gather your Bridal Party and move them to the vines, ready to meet the happy couple as they return from their location photos, to have further photos as a group.
- 06:00 PM **Moving Through**
Your guests will be invited to move through to the event space, they will have the opportunity to leave any gifts or well wishes and their drinks will continue to flow as they find their seats.
- 06:05 PM **Bride & Groom served Hot Canapes**
Bride & Groom served Hot Canapes in Cellar Door while other guests get settled.
- 06:25 PM **MC Welcome and Bridal Party Introduction**
Your MC will welcome your guests to the reception and introduce the bridal party through to the event space.
- MC Introduction – House Keeping**
1. Toilets are located in both the upstairs and downstairs lobby area.
 2. Smoking is only permitted out in the carpark. There is to be no smoking on the deck or lawn areas.
 3. Cars cannot be left in the car park overnight, please ensure you have made arrangements for all vehicles to be removed from site.
- Your event coordinator will time this and advise the MC when the bridal party have arrived and are ready to enter. The MC is to announce the bridal party in the following order:
1. please advise
 2. please advise
 3. please advise
 4. please advise
 5. please advise
 6. Our Bride & Groom, Courtenay & Mitch
- Band to play **Love is all I got by Crystal Fighters** for the entrance.
- 06:30 PM **Champagne Tower**
Bride & Groom will pour the Champagne Tower as a party of their entry into the room.

- 06:45 PM **Formalities (20 mins)**
Everyone has enjoyed their main meal, plates have been cleared, and drinks topped up. Your event coordinator will cue the MC when it is time for speeches, your chosen speakers will be invited up to the microphone in the following order:
1. Groom's Parents - Dennis & Helen Carey
 2. Bride's Parents - Peter & Lucy Wood
 3. **Bridesmaid name tbc**
 4. Groomsmen Seb & Will
- 07:05 PM **Bride & Groom depart for sunset photos**
TBC - Please confirm with photographer what time they would like to do this as Mains are scheduled for 7:10pm (which may need to move).
- 07:10 PM **Main Course Served**
Once the welcome has concluded, staff will present both your choices of main dish to each guest to allow them to choose thier meal.
- Dietary requirements will be accommodated. We always serve bridal and parents tables as a priority (if you have a preference after that we are happy to oblige) and will not put a meal down if no one is seated at the time, instead we will watch for their return to ensure they have a fresh hot meal.
- IMPORTANT: Bride & Groom will depart for sunset photos at this time. Please ave thier meals for thier return at 7:50pm**
- 07:49 PM **SUNSET TIME**
The sun is expected to set at this time on your wedding day.
- Please ensure your Photographer is familiar with the venue and 'lay of the land' at Terindah. As the venue is set on the lower side of the hill, and surrounded by established trees, the sun disappears faster than in an open area. This will be valuable information for your Photographer when planning sunset photography.
- 07:50 PM **Bride & Groom return from sunset photos**
Mains to be served to B&G at this time (20 minutes allowed for befroe final speech)
- 08:10 PM **B&G Speech and First dance**
MC to invite bride and groom to speak before hitting the dance floor for the first dance as a married couple.
- This moment flows beautifully in to a thank you on behalf of the Bride and Groom before moving on to the dancefloor for the first dance as husband and wife.
- Speech 5. Our Bride & Groom - Courtenay & Mitch
- 08:20 PM **Party Time**
The MC and bridal party to encourage the guests to join the bride and groom on the dance floor. The drinks will continue to flow and the lights turned down low as the dancefloor kicks off.

- 09:15 PM **Dessert and Tea & Coffee Served**
Because this is now such a relaxed time our staff will commence roving your dessert choices among your guests.
- Tea and Nespresso coffee will also be set on a side buffet at this time. Our staff will be on hand to assist anyone who needs help to operate it, and will also check with older guests to see if they would like tea or coffee brought to them.
- 10:45 PM **MC to announce last dance with the Bride & Groom**
MC to invite guests to the dancefloor to enjoy a final dance with the bride and groom for the night.
- 10:45 PM **Buses arrive back onsite**
Buses arrive back onsite ready to collect guests and return them to **locations tbc**
- 10:50 PM **Sparkler Exit**
MC to direct guests to form an arch of sparklers for Bride & Groom to depart under.
- Staff to go around handing out sparklers and lighting these for guests.
- Bridal Party to hand out sparklers to guests.
 - MC to direct guests to form an arch.
 - Truffleduck staff to light sparklers.
 - Bride & Groom to move through arch.
- 11:00 PM **Wedding Conclusion**
Sadly this is the end of your function time, you will be asked to say your farewells as our staff make sure all guests leave the property safely. We recommend organising buses in advance as Uber's and Taxi's are limited this time of night on the Bellarine.

Venue Setup

IMPORTANT NOTE: As per the Terindah venue agreement, access is from 9am on your wedding day, with all items needing to be removed by 9am the day post the event. Please ensure all suppliers are aware of these access times and know any items left without prior arrangements outside of these times will be disposed of. Please also allocate a trusted family member or friend to take home all and any personal affects, keepsakes and décor items at the end of your event.

Person responsible for taking home the wishing well:

Name: Lucy Wood

Relationship to couple: Bride's Mother

Mobile: 0402 111 473

Person responsible for collecting all other items by 9am the next day:

Name: Mitch & Seb

Relationship to couple: Groomsmen

Mobile: 0433 608 624 (Mitch) or 0425 774 650 (Seb)

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