

CONTACT LIST

GEORGIA – 0418335283

DAVID – 0487976552

ACCOMODATION

G&D both staying onsite night before

80-90 staying onsite, will probably be about 100 will be onsite wedding night

CELEBRANT & DAY OF CO-ORDINATION – Naomi Korolew

Naomi – 0428 729 467

MC – Georgia's brother in law (will do reception speaking, Naomi will co-ordinate and support)

David – 0498 621 413

VENUE – Lancemore Macedon

Bianca (venue) – 0448 124 763

Mel (food & beverage)

BABYSITTER – Event Nannies

Rachel – 0414869672

VIDEOGRAPHER – John Kurt Wedding Films

John – 0402 722 210

PHOTOGRAPHY – Rachel May Photogrpahy

Rachel – 0421 187 870

MUSIC – Tobi Tobi (duo – (ceremony, cocktail, dinner set & first dance music > transition to DJ Balzen)

Renee and Jamie – number

Leighton (booking manager/co-ordinator)- 0488 202 929

DJ – DJ Blazyn

Natalie – 0419 882 371

HAIR & MAKE UP – The Make Up Room

Tracey (+1) – 0419 446 484

FLORIST – Babylon Flowers

Kylie or Sarah – 9380 6840

CAKE – Ministry of Cakes

Harry- 0432 497 714

RUN SHEET

DRINKING	G&D will both drink Champagne
FAVOURS	Little bottle of Olive Oil Little Card & Native Seeds
GIFTS	No wishing well, have asked for donations to charity in lieu of gifts Will have a receptacle for cards, Naomi will put in Georgia's parents room
TBC	Dave may go for a hike or run with Best Man

CEREMONY & COCKTAIL

08:00	HMUA x2 bump in and start Bridesmaids & Groomswomen will all be with Hair and Make Up
07:30-	Breakfast provided by hotel separately
10:30	Florist bump in
13:30	Photographer bump in Videographer bump in Cake dropped off
13:30	Dave will return to room to get ready
15:30	Dave & Crew to head to ceremony site to meet Naomi HMUA bump out (at the latest)
15:00	Tobi Tobi bump in (ceremony, cocktail, dinner set & first dance music)
16:00	Guests arrive Tobi Tobi play live pre ceremony music – ~15m (make sure they are positioned for both ceremony and cocktail hour)
16:30	Ceremony beings First babysitter bumps in, Rachel
17:00	Ceremony ends Guests to Lobby Bar for refreshments (adjoins ceremony space) Tobi Tobi to play 40m set during cocktail hour, beginning immediately after ceremony Tobi Tobi move into reception space at end of set
17:05	FAMILY PHOTOS <ol style="list-style-type: none">1. Georgia & David + Janet (mum) & Rach (sister)2. Georgia & David + Janet (mum) & Rach (sister) & Trent (Rach's partner)3. Georgia & David + Janet (mum) & Rach (sister) + uncles families (Andrew, Donna, Jess, Michael, Rebecca, Paul, Donna, Isabelle, Jack & Ellen)4. Georgia & David + Mark & Robyn (parents), Nicola (sister)5. Georgia & David + Mark & Robyn (parents), Nicola (sister) & David (BiL) & Sophie (their daughter / flower girl)6. Georgia & David + Mark & Robyn (parents), Nicola (sister) & David (BiL) & Sophie (their daughter / flower girl) + MARKS SIDE (Patricia, Rob, Chris, Shannon, Carmel, Luke, Jeremy, Neve, Hamish & Mia)7. Georgia & David + Mark & Robyn (parents), Nicola (sister) & David (BiL) & Sophie (their daughter / flower girl) + ROBIN'S SIDE (Kathryn, Adrian, Cassie, Keller)

- 17:15- Drinks and Canapés
- 17:25 Wedding Shoot w/ whole bridal party (except flower girl, Sophie)

RECEPTION

- 17:30 DJ bump in
Hayley (second babysitter) bump in (babies with parents during ceremony), will be at reception
Two adjoining rooms booked for the babies, prams, sitters, etc
- 18:15 Drinks end > MC David (Georgia's brother in law) introduces himself asks guests to make their way into dinner, please be seated by 18:30
Wedding party returns from shoot > into Whiskey bar for something to eat and drink for 15m)
- 18:30 Guests seated
Naomi to advise David of Housekeeping – toilets, smoking/vaping, after party, etc (no need to mention ubers, guests staying onsite)
MC David introduces bridal party, then newlyweds into the room
Tobi Tobi begin short set 2 (20m)
- 18:40 Entrees Served (alternate drop)
- 18:50 Tobi Tobi Set 2 ends
Crew Meals (will be a main)
- 19:00 SPEECHES 1 – MC David will host
 - 1. David's mother, Janet (possibly joined by sister Rachel)
 - 2. Georgia's dad, Mark
- 19:40 Mains (alternate drop)
Tobi Tobi begin short set 3 (20m)
- 20:00 Tobi Tobi set 3 ends (bump out after speeches)
SPEECHES 2 – MC David will host
 - 1. Best Man, Nick
 - 2. Best Woman, Nic
 - 3. David, support by Georgia

Cut the Cake (not served on the night)
David ask everyone to join newlyweds on the dancefloor
First Dance – Tim Minchin "Nothing Can Stop Us Now" (1.5m)
Second dance song – Wannabe (want people up for that)
DJ Set Starts
Naomi to remove mic (so no unauthorised speakers)
- 20:30 Naomi to ensure all cards (& any gifts) to Georgia's parents room, Robyn & Mark.
Naomi leaves.
- 21:00 Desserts served (alternate drop)
- 22:50 Last Song – nothing specific requested
David to announce after party room & remind people to favours, etc, at the end of the night
- 23:00 Ends