

TIME	DURATION	TASK	AREA	RESPONSIBILITY	NOTES
1:00pm		Ceremony Bump-In	Oak Tree		
2:00pm		Florist / Celebrant / additional hire / ceremony musician arrival	Oak Tree		
3:15pm		Groom & Groomsmen arrival	Main Carpark		
3:30pm		Guests commence arriving	Main Carpark		* Guests to gather in courtyard
3:45pm		Coombe staff to usher guests to ceremony location			
3:50pm		All guests to be seated for ceremony commencement	Oak Tree		
3:50pm		Brides & Bridemaids arrival	Melba Gates		
4:00pm		Ceremony commences	Oak Tree		
4:00pm		Restaurant Bump-In	Restaurant		
4:30pm		Ceremony concludes	Oak Tree		
		Bride & Groom to walk down aisle and continue to Croquet Lawn			* Congratulations & family photos are done here
		Coombe staff to usher guests to Croquet Lawn <b>NO Group Photo</b>	Croquet Lawn		
4:40pm		Bridal photos commence in Gardens	Gardens		
		Coombe staff to usher guest to pre-dinner drinks for canapes	Courtyard / Hedge Bar		* wet weather alternative Cellar Door
<b>4:45pm</b>	<b>30mins</b>	<b>Pre Dinner Drink BEVERAGE EXTENSION Commences</b>	<b>Courtyard / Hedge Bar</b>		
<b>5:15pm</b>		<b>Beverage Package commences</b>			
5:55pm		Guests asked to move into restaurant	Restaurant		
<b>6:00pm</b>	<b>5hrs</b>	<b>Reception comences</b>	<b>Restaurant</b>		
		Guests to be seated, bread, water, wine service by Coombe staff			
<b>6:22pm</b>		<b>SUNSET at 6.22PM</b>			
		Bride & Groom Sunset Shot	Gardens		
6:10pm	5 mins	MC welcomes guests, housekeeping	Restaurant	MC	
6:15pm	5 mins	Bridal Party makes entrance			
6:20pm	5 mins	MC to announce Cake Cutting	Restaurant	MC	
		Cake Cutting & Photo opportunity			
6:25pm	5 mins	MC to introduce first dance	Restaurant	MC	
		Bride & Groom first dance	Dancefloor		
	10mins	Dance Set	Dancefloor		
6:40pm	30 mins	Entrée Service begins			
7:20pm		Entrée cleared			
		Cake taken to Kitchen for cutting			
7:25pm	20 mins	MC to introduce Speeches		MC	
7:45pm	5 mins	MC to introduce father daughter	Restaurant	MC	
		Father Daughter dance			
7:50pm	50 mins	Mains Service begins	Restaurant		
8:00pm		Security on-site			
		Supplier meals served	PDR		
8:30pm		Mains cleared	Restaurant		
8:40pm	20 mins	MC to introduce Speeches		MC	
<b>9:00pm</b>		<b>Formalities Conclude</b>			
9:30pm		Roving Dessert & Cake Service			
		Tea/Coffee service begins			
10:30pm	20 mins	MC to announce bouquet toss - TBC		MC	
<b>10:45pm</b>	<b>60 mins</b>	<b>1 HOUR EXTENSION - midnight extension</b>	<b>Restaurant</b>		
		Drinks package commences			
11:45pm		Last 'dance song' played & guests assemble for farewell		MC/DJ/Band	
		Bar Closes			
		All guests to have departed			
12:00pm		BUMP OUT BEGINS			