

Fran & Dylan  
10.12.22

| WHO                | WHEN     | WHAT   | Fran and Dylan comments                        | WHERE  | NOTES   |
|--------------------|----------|--|--|--|---|
| Hair/Makeup        | 8:00 AM  | Hair/Makeup commences  |  | 20 Cochran Avenue Camberwell, 3124           |   |
| Poni Studio        | 10:00 AM | Reception bump in commences  |  | Botanica                                     |   |
| WildFlos / PLS     |          | Reception bump in commences  |  | Botanica                                     |   |
| Photo / Video      | 12:00 PM | Groom & groomsmen photos   |  | 39 Gardiner Parade Glen iris, 3146           |   |
| Photo / Video      | 1:00 PM  | Bride & bridesmaid photos  |  | 20 Cochran Avenue Camberwell, 3124           |   |
|                    |          | TBC CAKE DELIVERY TIME   |  | Botanica                                     |   |
| Cars               | 2:00 PM  | Pickup groom & groomsmen   |  | Address - 39 Gardiner Parade Glen iris, 3146 |   |
| Cars               | 2:20 PM  | Pickup bride & bridesmaids   |  | Address - 20 Cochran Avenue Camberwell, 3124 |   |
| Poni Studio        | 2:25 PM  | In position ready to greet guests  |  | 326 Church St, Richmond VIC 3121             | Welcome sign in position outside entrance to church |
| Tobi Tobi          |          | Arrive at St Ignatius church & setup   |  | 326 Church St, Richmond VIC 3121             |   |
| WildFlos           | 2:30 PM  | Bump in commences  |  | 326 Church St, Richmond VIC 3121             |   |
| Photo / Video      |          | Arrive on site at church   |  | 326 Church St, Richmond VIC 3121             |   |
| Tobi Tobi          | 2:45 PM  | Music commences  |  | 326 Church St, Richmond VIC 3121             |   |
| Poni Studio        | 2:50 PM  | Ensure all guests are inside & in position for brides arrival                    |  | 326 Church St, Richmond VIC 3121             | Two songs - One for bridesmaids & one for bride     |
| Priest             | 3:00 PM  | Ceremony commences   |  | 326 Church St, Richmond VIC 3121             |   |
| Priest             | 3:45 PM  | Ceremony concludes   |  | 326 Church St, Richmond VIC 3121             |   |
| Tobi Tobi          |          | Processional song  |  | 326 Church St, Richmond VIC 3121             |   |
| Poni Studio        |          | Guests encouraged to travel to reception location                                |  | 326 Church St, Richmond VIC 3121             |   |
| Photo / Video      |          | TBC ON DAY - family photos with grandparents if they are not attending reception |  | 326 Church St, Richmond VIC 3121             |   |
| WildFlos           | 3:50 PM  | Pack-up florals and transport to Reception (entrance)                            |  | 326 Church St, Richmond VIC 3121             |   |
| Poni Studio        |          | Pack-up welcome sign and transport to Reception                                  |  | 326 Church St, Richmond VIC 3121             |   |
| Cars               | 4:00 PM  | All cars transport bridal party to Botanic Gardens for photos                    |  | 326 Church St, Richmond VIC 3121             |   |
| Botanica           | 4:10 PM  | Ready for guest arrival  |  | Botanica                                     |   |
| Tobi Tobi          |          | Begin music for canape hour (2 x 20min sets, 1 x 30 min set)                     |  | Botanica                                     |   |
| Photo / Video      |          | Family & bridal photos   | Bride & groom to join canape hour after photos | Botanic Gardens                              |   |
| Botanica           | 4:30 PM  | Canapes begin  |  | Botanica                                     |   |
| DJ Nico            | 5:30 PM  | Arrive on site & set for reception   |  | Botanica                                     |   |
| Botanica           | 5:50 PM  | Guests directed inside marquee for reception                                     |  | Botanica                                     |   |
| Tobi Tobi          | 6:00 PM  | Playing for the first hour of reception  |  | Botanica                                     |   |
| MC                 | 6:15 PM  | Welcomes guests & housekeeping   |  | Botanica                                     |   |
| MC                 | 6:20 PM  | Introduces bridal party  |  | Botanica                                     |   |
| Botanica           | 6:30 PM  | Entrée Service begins  |  | Botanica                                     |   |
| DJ Nico            | 7:00 PM  | DJ to commence   |  | Botanica                                     |   |
| Botanica           | 7:15 PM  | Entrée cleared   |  | Botanica                                     |   |
| MC                 | 7:20 PM  | Speeches (FOG & FOB) max 20 mins   |  | Botanica                                     |   |
| Botanica           | 7:45 PM  | Mains Service begins   |  | Botanica                                     | SERVE BRIDE & GROOM LAST                            |
| Photo / Video      | 8:15 PM  | Bride & Groom Sunset Shots (sunset 8:35pm)                                       |  | Botanica                                     |   |
| Botanica           | 8:45 PM  | Mains cleared  |  | Botanica                                     |   |
| MC                 | 8:50 PM  | Speeches (Best man & Fran/Dylan) max 20 mins                                     |  | Botanica                                     |   |
| MC                 | 9:15 PM  | MC to introduce cake cutting   |  | Botanica                                     |   |
| DJ Nico            | 9:20 PM  | First Dance  |  | Botanica                                     |   |
| Botanica           |          | Dance Floor Open   |  | Botanica                                     |   |
| Harry on Sax       | 9:30 PM  | Sax commences  | Until 11:30pm                                  |  |   |
| Photo / Video      | 10:00 PM | Photo & video concludes  |  | Botanica                                     |   |
| Botanica           | 10:15 PM | Roaming dessert served along with tea & coffee                                   |  | Botanica                                     |   |
| Botanica           | 10:30 PM | Cake served on platters  |  | Botanica                                     |   |
| MC                 | 10:45 PM | Bouquet Toss   |  | Botanica                                     |   |
| Botanica           | 11:00 PM | Toasties served  |  | Botanica                                     |   |
| WildFlos           | 11:30 PM | Wildflos to return on site to wrap flowers for guests                            |  | Botanica                                     |   |
|                    | 12:00 AM | Reception concludes  |  | Botanica                                     |   |
| <b>11.12.22</b>    |          |  |  |  |   |
| <b>ALL VENDORS</b> | 7:00 AM  | Bump out commences   |  | Botanica                                     | Pro light and sound, wildflos, poni                 |