

WEDDING OF **Emily Sacco & Michael Halley-Frame**
WEDDING DATE: Thursday September 8, 2022
TIMING: 16:00 - 22:00

BRIDE'S CONTACT DETAILS	GROOM'S CONTACT DETAILS
Full Name: Emily Sacco	Full Name: Michael Halley-Frame
Email: emilysacco_222@hotmail.com	Email: michael@halley-frame.com
Mobile: 0404913303	Mobile: 0422704123

MAIN CONTACT ON THE DAY

(Only used if we cannot contact the Bride & Groom – you will need to trust this person to make any important decisions that may be required)

Full Name:	Dorothy Halley-Frame
Email:	dhalleyf@gmail.com
Mobile:	0402405146
Relationship to Bride & Groom:	Mother of Groom

ESTIMATED FINAL NUMBERS

Final numbers are due 8 working days prior to your wedding date

TOTAL:	63
Adults:	60
Children:	2 <i>(any guests noted here will be served a children's meal)</i>
Infants:	1 <i>(any guest requiring a highchair – no catering)</i>
Crew:	7 (3x Lost in Love, 1x Allure videographer, 2x Tobi Tobi, 1x DJ Karl (unplugged)) <i>(any suppliers working at your wedding and will require a meal)</i>

PRE-WEDDING ITEM DROP OFF

Prior to your wedding day, we will arrange a time where you will need to bring the following items with you. This generally occurs a week prior to your wedding day.

Please advise a day and time that suits you both.

(Wedding Administrators are generally available between 10am-4pm Monday to Friday)

Date:	7/09/2022
Time:	12pm
Item drop-off:	(please note all of the below items are just a guide and not requirements) <input checked="" type="checkbox"/> Place Cards <input checked="" type="checkbox"/> Bonbonniere (Guest Gifts) <input checked="" type="checkbox"/> Guest Book & Pen <input checked="" type="checkbox"/> Welcome sign for display

PRE-CEREMONY DETAILS

Arrival time:	Bride: 4:00pm – from The Day Room Groom: 3:30pm – from The Farmhouse
Bridal Party:	Bridesmaids/Group 2 <input checked="" type="checkbox"/> Personal car – Red Mustang (2 trips, bridesmaids then bride & Father)
Bridal Party:	Groomsmen/Group 1 Michael will be walking from The Farmhouse

OTHER PRE-CEREMONY DETAILS

Day Room:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (<i>Skip to Ceremony Details</i>) <i>If yes, The Day Room is located on the property about a 1-minute drive from the Chapel</i> <i>- Additional charges apply – to be prepaid and prebooked with your Wedding Administrator</i>
Time:	Available from 8:00am
Grazing Platter: Dietary requirements:	<input checked="" type="checkbox"/> Yes, delivered at noon x 8 1 x Gluten free for bride
Day Room drinks:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, the drinks to be served Choose an item.</i> <i>Click or tap here to enter text.</i>
Pre-Ceremony photos: Location:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No The Day Room for Bridal party / Tuscan Suite for Groomsmen <i>- Available an hour prior to ceremony (may vary depending on event bookings)</i>

CEREMONY DETAILS

Location:	Stones Chapel
Start time: Duration (<i>approx.</i>):	4:00pm 25- 30 minutes <i>If you require a specific time, please contact our Wedding Administrator</i>
Celebrant:	Contact Name: Shannon Jeans
Ceremony Music:	<input checked="" type="checkbox"/> BAND Band Name: Tobi Tobi Contact Name: Leighton Splatt Instruments: Double bass, guitar and vocalist
Flowers:	Florist Company: The Providore Florist Name: Teesha Short description (<i>where applicable</i>): <ul style="list-style-type: none"> - Altar: Chapel installation - <i>Altar table moved to LHS</i> - Welcome sign florals - Rose-petal farewell*: <input checked="" type="checkbox"/> Yes <i>*Please note, if yes, petals are required to be delivered <u>fresh</u> by your florist and stored in Stones fishbowl. Bride & Groom to hide upstairs or in the Vestry as guests exit The Chapel - confirm with Wedding Administrator.</i>
Photographer:	Company Name: Lost in Love Photography Contact Name: Lyndel Assistant: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Videographer:	Company Name: Allure Videography Contact Name: Angela Dalla Rosa
Other details:	1 x Paige Boy 1 x Flower girl 3 x Bridesmaids Father will be walking Emily down the aisle
<i>If these above crew are staying for the reception, please make sure you include them in your final crew #</i>	

Other Ceremony Details:

Signage:	<input checked="" type="checkbox"/> <i>Welcome sign to be provided by Bride & Groom and displayed on Stones rustic easel, then moved to The Stables</i>
Other:	<input checked="" type="checkbox"/> <i>Stones reserved seating signs to be placed on the first two rows of pews</i> <i>Altar table moved to LHS</i>

THE DAIRY DETAILS

Location:	The Dairy
Start time:	5:00pm <i>If you require a specific time, please contact our Wedding Administrator</i>
Dairy Music:	<input checked="" type="checkbox"/> BAND Band Name: Tobi Tobi Contact Name: Leighton Splatt Instruments: Double bass, guitar and vocalist
Flowers:	<input checked="" type="checkbox"/> As per Stones
Seating/ Guest list:	Stones staff to roam The Dairy with a guest list to inform guests of their table allocations <i>(Unless otherwise advised, Stones staff will roam The Dairy with a guest list and inform guests of their table allocations)</i>

Optional Dairy Extras:

Please select, if you would like to add-on any of the below to your final invoice:

Gelati Cart

Our very own Italian inspired gelati cart is available for hire! This gorgeous cart can be used either in The Dairy whilst guests mingle in the sunshine during canape hour, or towards the end of the evening in The Stables for that little extra sweetness at the end of the day.

1. *Bounty*
2. *Lemon sorbet*
3. *Salted Caramel*
4. *Nutella Fudge Swirl*
5. *Pistachio*
6. *Vanilla*

RECEPTION DETAILS	
Start time:	6:00pm – 10:00pm
MC name:	Full name: DJ Karl
	Relationship to couple: Professional MC
Bridal couple intro:	from the Main Entrance (outside)
Bridal party:	In order of introduction (if applicable): 1. Lukas Wierucki 2. Sergey Borovik 3. Leigh Halley-Frame (Best man) 4. Vanessa Sacco 5. Angela Sacco 6. Melissa Clarnette (MoH) 7. Bride & Groom
Parents names:	Bride: Mother (MOB) Kate Sacco Father (FOB) Mario Sacco
	Groom: Mother (MOG) Dorothy Halley-Frame Father (FOG) Robert Halley-Frame

ROOM LAYOUT	
<i>The look of the room will be discussed in detail with you a little closer to the date. However, please use the below items as a guide:</i>	
Table layout:	Bridal table against mirror with individual tables
Table linen:	Unclothed (with runners)
Table runners:	Ivory
Candlesticks:	<input checked="" type="checkbox"/> As per Florist <input type="checkbox"/> As per Stones <input type="checkbox"/> Your Selection Old Gold
Tea light candles:	<input checked="" type="checkbox"/> As per Florist <input type="checkbox"/> As per Stones <input type="checkbox"/> Your Selection <i>Please select two options for the options below:</i> 1. Clear Glass 2. Classic duo
Flowers:	Florist Company: The Providore Florist Name: Teesha Short description (where applicable): - Greenery: A Little Bit of Bloom package

Please note, additional foliage/flowers/vases noted above are not optional and must be provided by your Florist on the day.

Arrangements on Entrance table:	<i>Please select one:</i> <input checked="" type="checkbox"/> To include altar arrangements from The Chapel to be moved by florist at the conclusion of the ceremony <input type="checkbox"/> Stones to remove entrance table (not recommended depending on floorplan, discuss with Wedding Administrator)
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Please note, external cutlery must ONLY be hired through Event Merchant or Small Things Co.

Arrangement on sideboards:	<input type="checkbox"/> As per Florist <input checked="" type="checkbox"/> As per Stones (unless otherwise advised, Stones will set the room to best suit the layout)
Gift table:	Stones birdcage as wishing well required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Please add a brief description of what is to be set on the Gift Table provided by Bride & Groom: **Guest book and pens**

Please note if you have hired a photobooth, please discuss set up location with your Wedding Administrator.

TABLE SETTING SETUP

Menus: Personalised menu to double as place card with seasonal sprig of foliage at an additional cost via The Providore at Stones.
Print on ivory paper

If Stones or The Providore at Stones is producing menus, please send us through heading logo and/or font.

Bonbonnieres: **Stones x TreeProject donation**
 Carbon offset via TreeProject with a donation to be printed on the bottom of each menu.
 Ask us if you would like more information.

If you choose to have mini-Alcoholic bonbonnieres, please note they cannot be placed as part of the guests' table setting. Stones to display mini bottles on the low bar near the entrance, for guests to take home at the end of the reception OR if you want to have it displayed on guest settings, MC can announce that the bottles aren't to be opened during the reception.

MUSIC DETAILS	
Type:	BAND <i>(Please note all live bands and DJs performing within The Stables must be from our preferred suppliers list)</i>
Reception Music:	Contact Name: Leighton Splatt Contact Number: Tobi Tobi Equipment/Instruments: Double bass, guitar and vocalist (DJ Karl to MC / take over music between sets / end of night)
Bump in:	During Ceremony
Bump out:	Following the conclusion of reception
Meals required:	3
Dietaries req:	Stones to confirm <i>(Please note the number of musicians staying on site, we will be required to cater for all suppliers)</i>

SPEECHES	
<i>Please note there will be limited bar service during speeches</i>	
2 - 3 minutes per speech	
1)	(Parent/s of the Bride) - Mario and Kate Sacco
2)	(Parent/s of Groom) - Dorothy and Robert Halley-Frame
3)	(Brides sister/ cousin joint speech- Steph / Chris Sacco and Leigh Halley-Frame
4)	Best man - Leigh Halley-Frame
5)	Bride & Groom

FAREWELL	
<i>To conclude, Stones will coordinate a memorable send-off to end your perfect night!</i>	
Farewell Style:	Sparkler farewell (Couple must provide 40/45cm)

FOOD MENU	
Type of Menu:	La Famiglia
Canapés:	<ol style="list-style-type: none"> Rosemary lamb & bechamel tartlet, cherry tomato Crispy Szechuan chicken, ginger & soy mayonnaise (GF) Truffle, mushroom & taleggio arancini Vegetarian rice paper roll, nuoc mam dressing (VV, DF)
<i>Gelati Cart in The Dairy</i>	<ol style="list-style-type: none"> <i>Bounty</i> <i>Lemon sorbet</i> <i>Salted Caramel</i> <i>Nutella Fudge Swirl</i> <i>Pistachio</i> <i>Vanilla</i>
Entrée: <i>Please select two for plated Please select three for La Famiglia</i>	Smoked duck breast, honey carrot, buckwheat (GF) Kaffir lime cured King Ora Salmon, gin, cucumber, dill (GF) Za'atar roasted cauliflower, baba ganoush, pickled shallot (V, VV, DF, GF)

<input checked="" type="checkbox"/> Mains: La Famiglia <i>Please select <u>two</u> shared platters</i>	Sher Wagyu, Bois Boudran, charred pepper, smoked aioli (GF) Whole free range chicken, green olive passata, burnt lemon, basil (DF, GF)
Sides: <i>Please select <u>two</u></i>	Roasted potatoes, port soaked sultanas, lemon myrtle (V, VV, DF, GF) Roasted baby carrots, smoked beetroot, arugula, Persian fetta, hazelnuts (V)
Dessert Canapés: <i>Please select <u>three</u></i>	<u>Serving style:</u> Dessert Platters Lemon myrtle, raspberry & shortbread tart (GF) Salted caramel & chocolate waffle cone with crispy pearls 70% dark chocolate stone & mandarin
<i>Please note, if you wish to add an extra food item, please contact your Wedding Administrators</i>	

CHILDREN MEALS	
Children:	Finn Taylor , Poppy Rogers <i>(Please note ALL the children who require a meal above)</i>
Children's meals:	<u>Entrée:</u> Yarra Valley pasta with Napoli sauce and shaved parmesan <u>Main:</u> Panko chicken tenders, slaw, French fries <u>Dessert:</u> Chocolate mousse, honeycomb

DIETARY REQUIREMENTS	
Dietaries:	1 x Child - Poppy Rogers 2 x Nut allergy - Steve Brough, Laura Sacco 1 x Vegetarian - Mladdin Kustura 1 x Vegetarian & Seafood/shellfish allergy (anaphylactic) - Shannon Biviano 1 x Gluten free - Lukas Wierucki 1 x Gluten free, fructose free - Emily Halley-Frame (BRIDE) 1 x Gluten free, Fructose free, dairy free - Sue Andrews 1 x Dairy free - Pena Sacco

☒ STONES BEVERAGE MENU

Package Selected:	Stones beverage package
Sparkling Wine:	NV Cantina Castel Nuovo del Garda Prosecco
White Wine:	2019 No. 7 Healesville Sauvignon Blanc Yarra Valley 2021 Musical Folk, Chardonnay Yarra Valley 2020 No.7 Healesville Rose, Yarra Valley
Red Wine:	2017 Save our Souls Sangiovese, Yarra Glen 2019 No.7 Healesville Syrah, Yarra Valley
Beer/Cider:	Stones Draught Ale on Tap, Featherweight Craft Light, Napoleone & Co Apple Cider, Napoleone & Co Pear Cider
Other:	Assortment of soft drink, mineral water & juices, tea & barista coffee <i>Emily will be bringing her own wine as she is allergic to some wines</i>
Bar tab:	N/A <i>If yes, please discuss with Wedding Administrator prior to event</i>

Please note, no alterations or substitutions can be made to the Stones Beverage Package

CAKE DETAILS

Cake description:	Number of Tiers: 2 Type/Flavour: Semi-Naked red velvet and tiramisu Portions to cut: Just the bottom tier and half of the top tier Styling on cake: Flowers (via florist) <i>(If other, Click here to enter text.)</i>
Supplier:	Contact Person: Mad about cakes
Delivery/Storage:	Stones to confirm with cake supplier
Location in room:	Dance floor
Saving:	Please save Bottom tier
Cake Styling:	<input checked="" type="checkbox"/> Stones cake stand <input checked="" type="checkbox"/> Stones cake table <input checked="" type="checkbox"/> Decorated with flowers via The Providore

YOUR SUGGESTED TIMINGS	
<i>Please note, your Wedding Administrator may need to make adjustments based on operational requirements</i>	
3:30pm	Arrival of Groom
4:00pm	Ceremony to commence
5:00pm	Guests invited to The Dairy for drinks and canapés
5:45pm	Guests invited into The Stables to be seated
6:00pm	Bride and Groom introduced followed by first dance
6:15pm	Entrée served
6:55pm	Parents speeches
7:10pm	Mains served
7:50pm	Bridal speeches, cutting of the cake followed by general dancing
8:30pm	Dessert platters served
9:45pm	Bouquet throw followed by sparkler farewell to private car
10:00pm	Conclusion of function

POST-WEDDING DETAILS

B&G departure car:	Other - please specify below Walking to The Farmhouse
Guests Transfer Details:	Individual cars

Please note, it is recommended that if you require taxi services at the end of the night, that you let your guests know to book in advance as they may experience difficulty booking on the night.

OTHER STONES FACILITY BOOKINGS

We would be delighted to discuss hosting a pre-wedding dinner or next-day celebration with you and have a variety of private or non-exclusive dining experiences available in one of our dining rooms.

Meletos:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, to booking Meletos:</i>	<i>Meletos is located on the property about a 2-minute drive or 5-minute walk from The Stables.</i>
The Farmhouse at Meletos:	Emily & Michael will be staying in The Farmhouse. 5 rooms in total have been booked

Please note, that bookings are dependent on date availability. Please discuss further with your Wedding Administrator.

PERSON RESPONSIBLE FOR COLLECTING ANY LEFTOVER ITEMS FROM THE WEDDING

(Items to be collected include – leftover cake, wishing well, cards, gifts, cake knife, toasting glasses, other items belonging to Bride & Groom etc)

Full Name:	Kate Sacco
Email:	Emilysacco_222@hotmail.com
Mobile:	0413 635 055
Relationship to Bride & Groom:	Mother of Bride

SUPPLIER CONTACTS

Please list your supplier contact details here for your Wedding Administrator to contact prior to your wedding and on the day.

Supplier type:	Contact Name:	Contact Mobile & Email:	Location	Bump in/out times
Celebrant.	Shannon Jeans	0409 025 876 and Shannon@shannonjeans.com.au	<input checked="" type="checkbox"/> Ceremony <input type="checkbox"/> Dairy <input type="checkbox"/> Reception	Stones to confirm
Florist	Teesha (The Providore Styling)	Enter Mobile & Email here.	<input checked="" type="checkbox"/> Ceremony <input type="checkbox"/> Dairy <input checked="" type="checkbox"/> Reception	Stones to confirm
Photographer.	Lyndel	lostinlovephoto@gmail.com	<input checked="" type="checkbox"/> Ceremony <input checked="" type="checkbox"/> Dairy <input checked="" type="checkbox"/> Reception	Stones to confirm
Videographer.	Angela Dala Rosa	0419 881 055 and hello@allureproductions.com.au	<input checked="" type="checkbox"/> Ceremony <input checked="" type="checkbox"/> Dairy <input checked="" type="checkbox"/> Reception	Stones to confirm
Cake supplier	Madie Gostin (Mad About Cakes)	0415 929 608	<input type="checkbox"/> Ceremony <input type="checkbox"/> Dairy <input checked="" type="checkbox"/> Reception	Stones to confirm
Band/DJ.	Leighton Splatt (DJ Karl)	0488 202 929 and info@unpluggedentertainment.com.au	<input checked="" type="checkbox"/> Ceremony <input checked="" type="checkbox"/> Dairy <input checked="" type="checkbox"/> Reception	Stones to confirm